



VILLAGE OF CORRALES

ORDINANCE NO. 10-010

**AN ORDINANCE AMENDING SECTION 28-231,
PAID HOLIDAYS, OF THE CODE OF ORDINANCES,
VILLAGE OF CORRALES, ADOPTED MARCH 9, 1993,
PROVIDING THAT THE HOLIDAY SCHEDULE
SHALL BE SET ANNUALLY BY RESOLUTION OF THE
GOVERNING BODY.**

WHEREAS, in accordance with Section 12-5-2, NMSA 1978, and the General Memorandum issued annually by the State of New Mexico, certain days of the calendar year are designated as legal holidays; and

WHEREAS, the Village of Corrales, New Mexico (the "Village), pursuant to its general authority to determine the compensation and hours of work for municipal officers and employees may designate specifically recognized paid holidays for Village employees which need not necessarily be identical to those described in Section 12-5-2, NMSA 1978; and

WHEREAS, the Governing Body of the Village finds and determines that it is convenient and beneficial for the Village and its employees that a specific schedule of paid holidays for Village employees be determined annually by resolution of the Governing Body.

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Village of Corrales, New Mexico, that:

1. The Holiday schedule shall be set by an annual resolution adopted by the Governing Body no later than December of the year immediately preceding the year that the schedule is effective.
2. Section 28-231 of the Code of Ordinances of the Village of Corrales, being a part of Ordinance No. 251 adopted March 9, 1993, shall be and hereby is amended to read as follows:

Section 28-231. Paid holidays.

(a) It is the policy of the village to ensure that all regular employees are provided ten paid holidays per year. These holidays shall be set by an annual resolution adopted no later than December of the year preceding the calendar year during which such resolution is effective.

(b) For the convenience of operating the village offices, these full day holidays shall be observed as designated in the annual holiday schedule resolution.

(c) Employees who are on any leave with pay on a designated holiday will be credited with holiday time rather than leave time.

(d) Holiday pay compensation for regular employees required to work on designated holidays shall be as provided in section 28-129.

(e) A floating holiday may be taken on any business day of the calendar year, at the request of the employee and with the approval of the employee's supervisor.

(f) Failure to take the floating holiday within the calendar year shall result in the loss of the unused floating holiday at the end of the calendar year. Upon termination, no payout will be made for unused floating holidays unless the employee has attempted to take them and has been denied.

(g) All full-time and part-time employees shall have holiday benefits.

3. Section 28-232 of the Code of Ordinances of the Village of Corrales, being a part of Ordinance No. 251 adopted March 9, 1993, shall be and hereby is amended to read as follows:

Section 28-232. Leave defined.

- (a) Leave means any authorized absence, with or without pay, during regularly scheduled work hours, that is approved by proper authority
- (b) Unauthorized leave is subject to disciplinary action or dismissal.
- (c) Floating Holiday is a variable work holiday: a paid holiday from work taken at a time chosen by the employee with prior approval by the Administrator.


SEVERABILITY CLAUSE: Should any section, paragraph, clause or provision of this Ordinance be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Ordinance. The Governing Body of the Village of Corrales hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, word or phrase thereof irrespective of any one or more sections, subsections, sentences, clauses, words or phrases being declared unconstitutional or otherwise invalid.

COMPILING CLAUSE: The amendment made by this Ordinance shall be incorporated in and compiled as a part of the Code of Ordinances of the Village of Corrales.

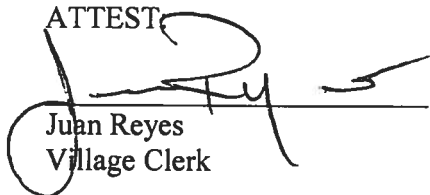
EFFECTIVE DATE AND PUBLICATION: This Ordinance shall become effective and be in full force and effect from and after its passage, publication and posting, according to law.

PASSED, APPROVED AND ADOPTED by the Governing Body of the Village of Corrales, New Mexico, this 7th day of December, 2010.

APPROVED:


The Honorable Philip Gasteyer
Mayor, Village of Corrales

ATTEST


Juan Reyes
Village Clerk